

LOUISIANA
EMERGENCY
RESPONSE
NETWORK

LERN BOARD MINUTES

From January 16, 2014 Meeting
To be APPROVED
May 15, 2014



Minutes

Meeting of Louisiana Emergency Response Network Board

Thursday, January 16, 2014 at 2:00 p.m.

held at:

Louisiana Emergency Response Network Board
14141 Airline Hwy., Baton Rouge, LA

Welcome/Introductions

The January 16, 2014, meeting of the Louisiana Emergency Response Network Board (LERN) was called to order by Dr. Norman McSwain, Chair, at approximately 2:10 p.m. The meeting was held pursuant to public notice, each member received notice, and notice was properly posted.

Roll Call

Roll Call was taken by Board Attorney, Celia Cangelosi. The following members were present:

Members Present:

Norman McSwain, Jr., MD, Chair
Coletta Cooper Barrett
Patrick Breaux, MD
Billy Conerly
John Dailey
William Freeman, MD
Kenneth J. Gaines, MD
Jimmy Guidry, MD
Michael Hulefeld
Danita LeBlanc

Fred Martinez
Honorable Karen Gaudet St. Germain, Representative
Peter Sullivan
Honorable Mack A. "Bodi" White, Jr., La. State Senator
Tracy Wold
Michele Zembo, MD

Members Absent:

Honorable Regina Ashford Barrow, La State Representative
Honorable Sherri Smith Cheek-Buffington, Senator
Kevin Davis
Joel Eldridge, DO
Craig C. Greene, MD
John Hunt, MD
Tomas Jacome, MD
Carl "Jack" Varnado, Jr.
Chris Wroten, OD

Seventeen members were present at roll call, constituting a quorum.

Staff Present:

Paige Hargrove, Executive Director
Carolyn Barr, Financial Manager
Vanessa McKee, Administrative Assistant
Chris Hector, Administrative Director
Deborah Spann, Tri Regional Coordinator
Ted Colligan, Tri Regional Coordinator
Yvette Legendre, Tri Regional Coordinator

Contractors Present:

Dr. Robert Coscia, LERN Medical Director
Christel Slaughter, Management Consultant
Celia Cangelosi, Board Attorney

3. *Approval of Agenda*

A motion was made by Coletta Barrett and seconded by Dr. Breaux, to reorder the

agenda to consider Item 5.j. Election of Officers, as the first order of business and to otherwise accept the agenda as revised. The motion was approved after a unanimous vote in the affirmative.

4. *Approval of Minutes of November 21, 2013 Board Meetings*

A draft of Minutes of the November 21, 2013, Board meeting of the Louisiana Emergency Response Network Board, copy attached as Attachment 4, was presented for approval. A motion was made by Dr. Freeman and seconded by Tracy Wold to approve the minutes of the November 21, 2013 board meeting. The motion was approved after a unanimous vote in the affirmative.

5. *LERN Business:*

j. *Election of Officers*

Christel Slaughter, Management Consultant, announced that the following individuals had offered themselves to serve as LERN officers:

For Chair - Dr. John Hunt;

For Vice Chair - Dr. Will Freeman; and

For Secretary-Treasurer - Pete Sullivan.

Board Chair Dr. McSwain opened the floor for other nominations for the position of Chair. A motion was made by Coletta Barrett and seconded by Dr. Zembo to close the nominations and to elect John Hunt, MD as Board Chair. The motion was approved after a unanimous vote in the affirmative.

Board Chair Dr. McSwain opened the floor for other nominations for the position of Vice Chair. A motion was made by Coletta Barrett and seconded by Danita LeBlanc to close the nominations and to elect Will Freeman, MD as Board Vice Chair. The motion was approved after a unanimous vote in the affirmative.

Board Chair Dr. McSwain opened the floor for other nominations for the position of Secretary-Treasurer. A motion was made by Coletta Barrett and seconded by Danita Leblanc to close the nominations and elect Pete Sullivan as Board Secretary Treasurer.

The motion was approved after a unanimous vote in the affirmative.

It was announced that the newly elected officers will assume duties after the close of this meeting.

a. Executive Director Report

Paige Hargrove, Executive Director, reported to the Board on activities since the last Board meeting. No formal action was taken by the Board.

b. Ratification/Resignation of Commission Members

A motion was made by Billy Conerly and seconded by Coletta Barrett to approve the following nominations to the regional commissions:

- Joseph A. Acosta, MD – Region 2, nominee of American Heart Association; and
- Ramy El Khoury, MD - Region 9, nominee of American Heart Association.

The motion was approved after a unanimous vote in the affirmative.

c. Stroke Medical Director

Paige Hargrove, Executive Director, provided and discussed the STROKE report and map attached hereto as Attachment 5c, regarding Hospital Stroke Level attestations.

The Board was updated on the status of efforts to contract with Dr. Sheryl Martin-Schilds to serve as LERN Stroke Director.

d. STEMI/Update

Paige Hargrove, Executive Director, reported on behalf of Dr. Ali, LERN STEMI Medical Director, on STEMI activity as represented in the report attached as Attachment 5d. Dr. McSwain, Chair, thanked Dr. Ali for preparing the report.

The Board was shown an educational video prepared by Dr. Ali, entitled “The LERN STEMI Initiative.”

Present at the meeting was Donnie R. Woodyard, Jr., new EMS Medical Director, who was introduced to the Board by Ms. Hargrove.

e. 2013 Communication Center Report

The 2013 Communication Center Report, attached as Attachment 5e, was presented to the Board by Chris Hector, LERN Administrative Director. No formal action was taken by the Board.

f. Region 6, 7 and 8 Report

Deborah Spann, LERN Tri Regional Coordinator for Regions 6, 7 and 8, reported on activities occurring in Regions 6, 7 and 8. No formal action was taken by the Board.

g. Budget/Finance

Peter Sullivan, Secretary-Treasurer, presented the 2013/2014 Financial Report, attached hereto as Attachment 5g.

A motion was made by Dr. Freeman and seconded by Mr. Martinez to authorize Paige Hargrove, Executive Director, to enter into a contract with the successful contractor under the RFP process for consulting services for a contractual amount not to exceed \$380,000.00. The motion was approved after a unanimous vote in the affirmative.

h. LERN Medical Director Report

Dr. Robert Coscia, LERN Medical Director, reported on his activities since the last Board meeting.

i. Dr. McSwain Report/Closing Remarks

Paige Hargrove, LERN Executive Director, presented a plaque to Dr. McSwain to thank him for his service as LERN Chair (2012-2014).

Dr. McSwain discussed the paper he prepared and sent to Board members expressing his personal views on trauma system development.

A motion was made by Mr. Wold, and seconded by Ms. Barrett, to form a small work group, to include Dr. Jean Duchesne of the Louisiana Committee on Trauma, to review and revise Dr. McSwain's paper. The motion was approved after a unanimous vote in the affirmative.

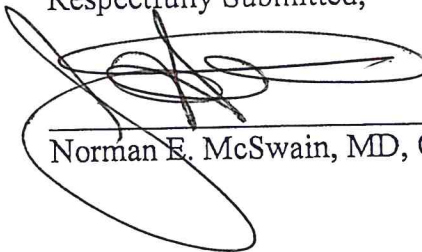
6. Public Comments

None.

7. *Adjournment*

The meeting was adjourned at 4:05 PM.

Respectfully Submitted,



Norman E. McSwain, MD, Chair